

Adventist Home for the Elders

Annual Report for Year Ended 31 December 2018

Organisational Details:

Adventist Home for the Elders was set up on 21 August 1981. It was registered under the Charities Act since 28 July 1986.

Charity Registration Number	:	0358
ROS Registration Number	:	ROS139-80-WEL
Unique Entity Number (UEN)	:	S80SS0046B
Registered Address	:	Blk.195 Kim Keat Avenue #01-294,310-314 Singapore 310195

We are licensed by the Ministry of Family & Social Development to operate a 38-bed sheltered home for elderly and aged destitute. We became the first sheltered home to install an Automated External Defibrillator (AED) in March 2009, at the common property of Block 195, Kim Keat Avenue. We also have successfully deployed a second AED at Kim Keat Palms in 2010, and a third AED at Golden Peony in April 2015.

In 2012, we developed 2 Android games for the elderly in collaboration with Nanyang Polytechnic.

In addition, since 2015, we also operate 3 Senior Activity Centres (Studio Apartments) at Golden Peony (operational in March 2015), Golden Clover (in November 2015) and Kallang Trivista (in October 2016). With these 3 Centres, we serve 477 HDB Studio Apartments as well as elderly from the vicinity.

Our Institution of Public Character (IPC) status will expire on 31 January 2020.

Board of Management:

On 31 December 2018, Singapore Seventh-day Adventist Chinese Church board has nominated the following members to serve the Adventist Home for the Elders Board of Management for 2018:

	Name	Designation	Date of First Appointment
1.	Wan Kwong Weng	Chairman	01/07/2008
2.	Chong Kok Loon	Vice-Chairman	01/01/1999
3.	Foo Chee Fah	Vice-Chairman	01/01/2015
4.	Cheng Chay Choo Ruth	Secretary	01/01/2010
5.	Oi Keng Hunt	Treasurer	01/01/2015
6.	Seah Siew Beng Albert	Assistant Treasurer	01/01/2016
7.	Han Wee Lan	Member	01/01/2010
8.	Ing Andrew Samuel	Member	01/01/2015
9.	Ong Ang Toh	Member	01/01/2017

Auditor:

Fiducia LLP Certified Public Accountant

Bankers:

United Overseas Bank Limited
DBS Bank Limited

OBJECTIVE:

The objective of the Home is to serve the Home residents in the spirit of love. Our vision is, by the grace of God, to aspire to be the best-in-class residential home that is affordable, meaningful and pleasant.

POLICIES:

Finance & Funding

Part of the home's funding comes from fund-raising events organized and public donations. The Home collects lodging fees at \$700-\$800 and at \$500 for Public Assistance recipients. Laundry service is at \$30.00 per month.

Conflict of Interest Disclosure

All Board members have signed conflicts of interest disclosure forms at the start of the Board term. If and when such situation of conflict arises, the Board member concerned shall make further disclosure and abstain from discussions and voting. Documentations of the declaration and the decision-making process are put in place.

Application for Admission to Home

Applications for admission are made directly by family members of the applicant or by referral from medical social workers. All applications are processed by the Operations Management Committee (consisting of the Chairman, Vice-Chairman, Treasurer and the Senior Manager).

REVIEW OF YEAR 2018:

Staffing

As at 31 December, 2018 the breakdown of the staff strength is as follows:

Senior Manager	1	Local
Centre Manager (SAC SA)	3	Local
Nursing Aides	2	Foreign
Cook	1	Local
Healthcare Attendant	1	Foreign
Administrator	1	Local
Admin Assistant (part timers)	2	Local
<u>Cleaners</u> (part timers)	<u>2</u>	Local
<u>Total</u>	<u>13</u>	

Occupancy

There were 27 residents as at 31st December 2018. A breakdown is shown as follows:

Male: 11 (Chinese) and Female: 16 (Chinese)

Calendar of Events at Adventist Home for the Elders

- January
 - Hair cutting by volunteer
 - Group Exercise, Games, Colouring, Singing & Movie session

- February

- Visitation, angpao and meal distribution by Ms. PC Lim (volunteer) and friends
- Visitation, angpao distribution and dinner contribution by Sharon (volunteer) and friends
- CNY Dinner invitation at Blk 194
- Annual angpao distribution by Singapore Buddhist Lodge Welfare Foundation
- Angpao and orange distribution by Amity Global Business School
- Angpao distribution by Mrs. Betty Chan
- Angpao distribution by Mr. David Goh
- AHE CNY Reunion Dinner
- Visitation and performance by AWWA Early Intervention Centre
- Visitation, angpao and meal distribution by 6th Division
- Visitation and dessert distribution by Joyce (volunteer) and Jaime (volunteer)
- Visitation and angpao distribution by Balestier Church
- Visitation and angpao distribution by Jenny (volunteer) and Serene (volunteer)
- Visitation, game interaction, angpao and meal distribution by Lear Corporation
- Visitation and angpao distribution by Dorcas Thomson Chinese Church
- Group Exercise, Games, Colouring, Singing & Movie session

- March

- Visitation and music performances by Hwa Chong Institution
- Visitation, lunch & birthday celebration by Immanuel Chan & family
- Visitation and game interaction by LTA Strategic Planning Team
- Group Exercise, Games, Colouring, Singing & Movie session

- April

- Visitation and game interaction by San Yu Adventist School
- Fire Drill
- Visitation and art & craft by Jurong Pathfinders
- Quarterly Lunch with Toa Payoh East Elderly, sponsored by 89 Guard
- Visitation and games interaction by Sharon (volunteer) & friends
- Singing and Sharing by Balestier Church
- Group Exercise, Games, Colouring, Singing & Movie session

- May

- Visitation and music performances by Hwa Chong Institution
- Visitation and game interaction with students from SMU
- Group Exercise, Games, Colouring, Singing & Movie session

- June

- Inspection Day
- Singing and Sharing by Balestier Church
- Visitation and games interaction by Sharon (volunteer) & friends
- Game interaction by Cedar Girls Secondary School
- Woh Hup Charity Luncheon for the Aged
- Group Exercise, Games, Colouring, Singing & Movie session

- July
 - Visitation and game interaction by Pei Chun Primary School
 - Sharing by Serene (volunteer) and Chuan Hoe Church members
 - Singing and Sharing by Balestier Church
 - Visitation and game interaction with students from SMU
 - Singing session with Hazelyn Seow (volunteer)
 - Group Exercise, Games, Colouring, Singing & Movie session
- August
 - Visitation and interaction by Thomson SCEC Badminton Group
 - Visitation by Sharon (volunteer) and Marie (volunteer)
 - Singing and Sharing by Balestier Church
 - Visitation and music performances by Hwa Chong Institution
 - Buffet Lunch sponsored by Irene Tan in conjunction with Parents' Day
 - Visitation and art & craft by Sharon (volunteer) & friends
 - Group Exercise, Games, Colouring, Singing & Movie session
- September
 - Singing and Sharing by Balestier Church
 - "Pay It Forward" by Thomson Chinese Church
 - Visitation by Sharon (volunteer) & friends for Mooncake Festival
 - Mid Autumn Charity Dinner invitation by Thomson Community Centre
 - Group Exercise, Games, Colouring, Singing & Movie session
- October
 - Singing and Sharing by Balestier Church
 - Singing session with Hazelyn Seow (volunteer)
 - Visitation by Jurong English Pathfinders
 - Fire Drill
 - Group Exercise, Games, Colouring, Singing & Movie session
- November
 - Singing session with Hazelyn Seow (volunteer)
 - Singing and Sharing by Balestier Church
 - Visitation by Jessin Children Enrichment Centre/Kindergarten
 - Quarterly Lunch with Toa Payoh East Elderly
 - Visitation and games interaction by Jasmine (volunteer) & friends
 - Group Exercise, Games, Colouring, Singing & Movie session
- December
 - Singing and Sharing by Balestier Church
 - Christmas Singing by Balestier Church-Children
 - Buffet Dinner sponsored by Mrs. Chong in conjunction with Christmas
 - Visitation, game interaction and gift distribution by PC Lim (volunteer) and team
 - Gift and goods distribution by Sharon (volunteer) and friends
 - Christmas Singing and Sharing by Serene (volunteer) and Chuan Hoe Church members
 - Group Exercise, Games, Colouring, Singing & Movie session

Calendar of Events at Adventist Active Centre (AAC)

- **AAC @ Golden Peony**
 - Health Talk cum Consultation
 - Chinese New Year Celebration
 - Neighbourhood Walk with Traffic Police Officer
 - Special Program from San Yu Adventist School
 - Gardens by the Bay Outing
 - Bukit Timah Hill Walk
 - Program on Recycling by My First Skool Kindergarten
 - Program by Corporation Primary School
 - Singapore Garden Festival at Gardens by the Bay
 - Hari Raya Celebration
 - National Day Celebration
 - Hari Raya Celebration
 - Mid Autumn Festival Celebration
 - Visit from Crest Secondary School
 - Singapore Intergenerational National Game (SING)
 - Farm and Changi Airport Tour
 - HDB Fall Prevention Tour
 - Winter Solstice Celebration
 - Christmas Celebration

- **AAC @ Golden Clover**
 - Chinese New Year Celebration
 - CHAS Talk
 - "Response Ready" by SG Secure
 - Gardens by the Bay Outing
 - Mother's Day Concert at Esplanade
 - Smart Phone Workshop on Whatsapp
 - Parents' Day Celebration
 - Singapore Intergenerational National Game (SING)
 - Mid Autumn Festival Celebration
 - One Day Tour in Johor
 - Christmas Celebration

- **AAC @ Kallang Trivista**
 - Smart Phone Workshop
 - CHAS Talk
 - Chinese New Year Celebration
 - Mother's Day Concert at Esplanade
 - Singapore Garden Festival at Gardens by the Bay
 - CPR & AED Training
 - Singapore Intergenerational National Game (SING)
 - Chinese Drum Workshop at Esplanade
 - Anniversary & Christmas Celebration

REVIEW OF FINANCIAL STATEMENTS

Statement of Accounts

Statement of accounts for the financial year ended 31st December 2018 was duly presented for audit.

The operating loss \$302K (\$400K in 2017), decrease in operating cost due to reimbursement from Care & Share.

None of our individual employees' remuneration is more than \$50,000.

Reserve Fund

The Home reported a balance accumulated fund of \$1,067,274 as at 31st December 2018 (\$1,203,583 as at 31st December 2017). The Home would like to place on record sincere appreciation to donors, friends and supporters who have made significant contributions to the Home.

SUMMARY OF KEY PLANS

In August 2014, we embarked on a strategy review and decided to participate in the MFS tender to conceptualise and operate the Seniors Activity Centre (SAC(SA)) at Golden Peony HDB Studio Apartments block in Jurong West (Block 530A Jurong West Ave 1 #01-907) which has good frontage to Corporation Road. We were successful in the tender and took over the void deck site in January 2015. We have started operations at the SAC (SA) as Adventist Active Centre @ Golden Peony on 1 March 2015. We also installed an AED at the block void deck on 19 April, officiated by MOS Desmond Lee. The Centre was officially opened by DPM Tharman Shanmugaratnam on 5 July 2015.

In January 2015, we also participated in another concept tender for SAC(SA) at Golden Clover HDB Studio Apartments block in Toa Payoh East (Block 196 Kim Keat Ave #01-506) which is right next to our sheltered home. We were successful in the tender and started operations on 22 November 2015.

We further participated in November 2015 another concept tender with MSF and was successful for the SAC(SA) at Kallang Trivista, Block 8C, Upper Boon Keng Road, next to Kallang MRT Station. We started operations on 30 October 2016. It has a PCF preschool next door and the children have come over for calligraphy classes which generate intergenerational bonding.

We organised a Family Day at Golden Peony in November 2017 and it attracted over 120 elderly with their family members. It was a heartfelt event as many reminisced how they used to play games with their aged parents when they were growing up.

In addition, we also collaborated with NTU Wee Kim Wee School of Communication and Information on a Ministry of Health research project.

Our 100% own clinic Advent Medical Clinicat at Kallang Trivista obtained MOH license in 06 October 2017 and commenced operation in 18 January 2018.

We thank all of our donors and supporters.

Dated this 28th June 2019

Prepared by:

Wan Kwong Weng BBM PBM
Chairman

Chong Kok Loon
Vice Chairman