

# Adventist Home for the Elders

## Annual Report for Year Ended 31 December 2016

### Organisational Details:

Adventist Home for the Elders was set up on 21 August 1981. It was registered under the Charities Act since 28 July 1986.

Charity Registration Number	:	0358
ROS Registration Number	:	ROS139-80-WEL
Unique Entity Number (UEN)	:	S80SS0046B
Registered Address	:	Blk.195 Kim Keat Avenue #01-294,310-314 Singapore 310195

We are licensed by the Ministry of Family & Social Development to operate a 38-bed sheltered home for elderly and aged destitute. We became the first sheltered home to install an Automated External Defibrillator (AED) in March 2009, at the common property of Block 195, Kim Keat Avenue. We also have successfully deployed a second AED at Kim Keat Palms in 2010 and developed 2 Android games for the elderly with Nanyang Polytechnic in 2012.

In addition, since 2015, we also operate 3 Senior Activity Centres (Studio Apartments) at Golden Peony (operational in March 2015), Golden Clover (in November 2015) and Kallang Trivista (October 2016). With these 3 Centres, we serve 477 HDB Studio Apartments as well as elderly from the vicinity.

Our Institution of Public Character (IPC) status will expire on 31 July 2018.

### Board of Management:

On 31 December 2016, Singapore Seventh-day Adventist Chinese Church board has nominated the following members to serve the Adventist Home for the Elders Board of Management for 2016:

Name	Designation	Date of Appointment
1. Wan Kwong Weng	Chairman	01/07/2008
2. Chong Kok Loon	Vice-Chairman	01/01/1999
3. Foo Chee Fah	Vice-Chairman	01/01/2015
4. Chan Fong Fong	Secretary	01/01/2007
5. Cheng Chay Choo Ruth	Assistant Secretary	01/01/2010
6. Oi Keng Hunt	Treasurer	01/01/2015
7. Seah Siew Beng Albert	Assistant Treasurer	01/01/2016
8. Han Wee Lan	Member	01/01/2010
9. Ing Andrew Samuel	Member	01/01/2015

### Auditor:

Fiducia LLP Certified Public Accountant

### Banker:

United Overseas Bank Limited  
DBS Bank Limited

### OBJECTIVE:

The objective of the Home is to serve the Home residents in the spirit of love. Our vision is, by the grace of God, to aspire to be the best-in-class residential home that is affordable, meaningful and pleasant.

## **POLICIES:**

### Finance & Funding

Part of the home's funding comes from fund-raising events organized and public donations. The Home collects lodging fees at \$700-\$800 and at \$450 for Public Assistance recipients. Laundry service is at \$30.00 per month.

### Conflict of Interest Disclosure

All Board members have signed conflicts of interest disclosure forms at the start of the Board term. If and when such situation of conflict arises, the Board member concerned shall make further disclosure and abstain from discussions and voting. Documentations of the declaration and the decision-making process are put in place.

### Application for Admission to Home

Applications for admission are made directly by family members of the applicant or by referral from medical social workers. All applications are processed by the Operations Management Committee (consisting of the Chairman, Vice-Chairman, Treasurer and the Senior Manager).

## **REVIEW OF YEAR 2016:**

### **Staffing**

As at 31 December, 2016 the breakdown of the staff strength is as follows:

Senior Manager	1	Local
Nursing Aides	2	Foreign
Cook	1	Local
Assistant Cook	1	Local
Home Assistant	1	Foreign
<u>Cleaners</u> (part timers)	<u>2</u>	Local
<u>Total</u>	<u>8</u>	

### **Occupancy**

There were 29 residents as at 31<sup>st</sup> December 2016. A breakdown is shown as follows:

Male: 13 (Chinese) and Female: 16 (Chinese)

### **Calendar of Events**

- January
  - Sharing by Serene (volunteer) group
  - PA outing by Dorcas, Thomson Chinese Church
  - Lunch by Mr. Lee Kuan Liang (volunteer)
  - Visitation, game interaction and ang pao distribution by PC Lim (volunteer) and team
  - Visitation & game interaction with Sharon (volunteer) & friends
  - Singing by Balestier Church
  - Annual ang pao distribution by Singapore Buddhist Lodge Welfare Foundation
  - Singing session with Hazelyn Seow (volunteer)
  - Orange distribution by Amity Global Business School
  - Ang pao distribution by Mdm. Betty Goh (volunteer)
  - Group Exercise, Games, Colouring, Singing & Movie session

- February
  - Ang pao distribution by Mr. David Goh (volunteer)
  - AHE CNY Reunion Dinner
  - Visitation, dance performance and orange distribution by Saraswathy Kindergarten
  - Sharing by Serene (volunteer) group
  - Visitation, game interaction and ang pao distribution by Lear Corporation
  - Visitation, game interaction and ang pao distribution by 6th Division
  - Bus tour to ChinaTown and city by Mr. David Goh (volunteer)
  - Singing session with Hazelyn Seow (volunteer)
  - Singing, orange and ang pao distribution by Balestier Church
  - Lunch invitation by HomeTeamNS at Bukit Batok
  - Visitation and game interaction with students from NUS
  - Dinner invitation by Thomson Community Centre
  - Group Exercise, Games, Colouring, Singing & Movie session
- March
  - Visitation and music performances by Hwa Chung Institution
  - Sharing by Serene (volunteer) group
  - Singapore Intergeneration Game Training by NTU (selected 10 residents)
  - Singapore Intergeneration Game qualifying round by NTU (qualified 2 residents)
  - Fire Drill
  - Hi-Tea buffet sponsored by Irene Tan (volunteer) & Mrs. Chong
  - "I Ride for a Cause" Fund Raising Carnival
  - Singing by Balestier Church
  - Dinner by Mr. Tan Boon Chong (volunteer)
  - Group Exercise, Games, Colouring, Singing & Movie session
- April
  - Dim sum invitation by Sharon (volunteer)& friends at Swatow Restaurant
  - Visitation and game interaction with students from NTU
  - Singapore Intergeneration Game Training by NTU Volunteers (2 finalist)
  - Visitation by Namhae-gun Council, Korea
  - Visitation by Corporation Korea Association in Community Care for the Elderly Gangwon Branch
  - Group Exercise, Games, Colouring, Singing & Movie session
- May
  - Singapore Intergeneration National Game (SING 2016) Final Competition at NTU
  - Visitation and game interaction with students from NTU
  - Visitation and game interaction with students from Hwa Chung
  - Singing by Balestier Church
  - Inspection by MSF
  - Group Exercise, Games, Colouring, Singing & Movie session
- June
  - Sharing by Serene (volunteer) group
  - Visitation, movie & handcraft with Sharon (volunteer) & friends
  - Visitation by Joyce (volunteer) and children
  - Visitation and game interaction with students from SMU
  - Visitation by Community Life Support Bureau, Korea
  - Group Exercise, Games, Colouring, Singing & Movie session
- July
  - Visitation and game interaction with students from SMU
  - Woh Hup Charity Luncheon for the Aged
  - Singing by Balestier Church
  - Group Exercise, Games, Colouring, Singing & Movie session

- August
  - Distribution of goody bags by San Yu teachers
  - Hearing Awareness Talk by Audiology Pte Ltd Hearing Care
  - Quarterly Lunch with Toa Payoh East Elderly, at own premises
  - Visitation and interaction with San Yu Adventist students
  - Visitation & game interaction with Sharon (volunteer) & friends
  - Singing by Balestier Church
  - Outing & Lunch by Dignity Kitchen
  - Group Exercise, Games, Colouring, Singing & Movie session
  
- September
  - Visitation by Wen Xin (volunteer)
  - Singing session with Hazelyn Seow (volunteer)
  - Dinner invitation by Mr. Lee for baby full moon
  - Visitation by District Council Members, Korea
  - Singing session with Hazelyn Seow (volunteer)
  - Visitation by Wen Xin (volunteer)
  - Visitation and interaction with Thomson Community Centre
  - "Pay It Forward" by Thomson Chinese Church
  - Fire Drill
  - Visitation by Yvonne & Cai Ling (volunteer)
  - Singing by Balestier Church
  - Hair Cutting by Elisa & team (volunteer)
  - Group Exercise, Games, Colouring, Singing & Movie session
  
- October
  - Singing session with Hazelyn Seow (volunteer)
  - Invitation to PA by TPY East Division to Sue Teck Sean Tong Anniversary Lunch
  - Fire Safty and Prevention Talk by Fire Prevention Centre
  - Day trip to Changi Airport by Sharon (volunteer) & friends
  - Visitation by Wen Xin (volunteer)
  - Visitation by Incheon Matropolitan City Namdong District Council, Korea
  - Visitation by Korean Women Social Worker
  - Group Exercise, Games, Colouring, Singing & Movie session
  
- November
  - Visitation and music performances by Hwa Chung Institution
  - Singing session with Hazelyn Seow (volunteer)
  - Visitation by Sharon (volunteer) & friends
  - Outing & Lunch by Dignity Kitchen
  - Group Exercise, Games, Colouring, Singing & Movie session
  
- December
  - Singing by Balestier Church
  - Visitation and game interaction with POP Institute Pte Ltd (Psychology of Potential)
  - Singing session with Hazelyn Seow (volunteer)
  - Visitation by Joyce (volunteer) and children
  - Singing session with Hazelyn Seow (volunteer)
  - Visitation by Wen Xin (volunteer)
  - Carolling by Jurong Church Choir
  - Bus Tour to Orchard Road by Sharon (volunteer) & friends
  - Visitation by Evelyn (volunteer) and children
  - Dinner invitation at coffee shop
  - Mini High-Tea sponsored by Ms. Aili (resident next of kin)
  - Dinner invitation at coffee shop
  - Group Visitation by Mariane (volunteer) and children
  - Group Exercise, Games, Colouring, Singing & Movie session

## **REVIEW OF FINANCIAL STATEMENTS**

### **Statement of Accounts**

Statement of accounts for the financial year ended 31<sup>st</sup> December 2016 was duly presented for audit.

The operating loss increased from \$128K in 2015 to \$309K in 2016, due to an increase in operating costs arising from our Adventist Active Centre @ Golden Glover (\$102K in 2016) and new Adventist Active Centre @ Kallang Trivista (\$26K from 30/10/16 to 31/12/16). Nonetheless, we are grateful to have received "I Ride for a Cause" fund raising donations for 2016, in the sum of \$112K (before Care & Share Matching Grant).

None of our individual employees' remuneration is more than \$50,000.

### **Reserve Fund**

The Home reported a balance accumulated fund of \$1,409,047 as at 31<sup>st</sup> December 2016 (\$1,247,270 as at 31<sup>st</sup> December 2015). The Home would like to place on record sincere appreciation to donors, friends and supporters who have made significant contributions to the Home.

## **FUTURE PLAN FOR 2017**

In August 2014, we embarked on a strategy review and decided to participate in the MFS tender to conceptualise and operate the Seniors Activity Centre (SAC(SA)) at Golden Peony HDB Studio Apartments block in Jurong West (Block 530A Jurong West Ave 1 #01-907) which has good frontage to Corporation Road. We were successful in the tender and took over the void deck site in January 2015. We have started operations at the SAC (SA) as Adventist Active Centre @ Golden Peony on 1 March 2015. We also installed an AED at the block void deck on 19 April, officiated by MOS Desmond Lee. The Centre was officially opened by DPM Tharman Shanmugaratnam on 5 July 2015.

In January 2015, we also participated in another concept tender for SAC(SA) at Golden Clover HDB Studio Apartments block in Toa Payoh East (Block 196 Kim Keat Ave #01-506) which is right next to our sheltered home. We were successful in the tender and started operations on 22 November 2015.

We further participated in November 2015 another concept tender with MSF and was successful for the SAC(SA) at Kallang Trivista, Block 8C, Upper Boon Keng Road, next to Kallang MRT Station. We started operations on 30 October 2016. It has a PCF preschool next door and the children have come over for calligraphy classes which generate intergenerational bonding.

In addition, we also embarked on a collaborative bid to the Ministry of Health with NTU Wee Kim Wee School of Communication and Information.

We thank all of our donors and supporters.

**Dated this 24<sup>th</sup> June 2017**

Prepared by:

Wan Kwong Weng PBM  
Chairman

Chong Kok Loon  
Vice Chairman